

Program: Fulbright-Hays Seminars Abroad
Seminar Title:
U.S. Dept of Education Contact:

Country:
Report Due Date:

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Projected Budget

Actual Budget

Orientation Evaluation

View/Submit Report

Domestic Institution Projected Budget

For each category, enter the projected amount of funds that the institution plans to expend to administer the pre-departure orientation.

* Required fields

Budget Category	Total
Personnel	
Staff Salaries	\$ <input type="text"/>
Postage	\$ <input type="text"/>
Printing and Copying	\$ <input type="text"/>
Other Related Expenses	\$ <input type="text"/>
Travel	
Domestic Travel	\$ <input type="text"/>
International Air Travel	\$ <input type="text"/>
Inter-Country and Inter-City Travel	\$ <input type="text"/>
Local Travel	\$ <input type="text"/>
Lodging	\$ <input type="text"/>
Other	
Visas	\$ <input type="text"/>
Per Diem	\$ <input type="text"/>
Escort(s) and Interpreter(s)	\$ <input type="text"/>
Honoraria and Lectures	\$ <input type="text"/>
Pre-Departure Orientation	\$ <input type="text"/>
In-Country Orientation	\$ <input type="text"/>
Curriculum Project Costs	\$ <input type="text"/>
Other <input type="text"/>	\$ <input type="text"/>
Total	\$ <input type="text"/>

Budget attachment: * Provide a detailed budget narrative with an explanation of each line item.

(Click the "Browse..." button to attach an electronic copy of the projected budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

Save

Save and Continue

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[Projected Budget](#)[Actual Budget](#)[Orientation Evaluation](#)[View/Submit Report](#)

Domestic Institution Actual Budget

For each category, enter the amount of funds that the institution expended to administer the pre-departure orientation.

* Required fields

Budget Category	Total
Personnel	
Staff Salaries	\$ <input type="text"/>
Postage	\$ <input type="text"/>
Printing and Copying	\$ <input type="text"/>
Other Related Expenses	\$ <input type="text"/>
Travel	
Domestic Travel	\$ <input type="text"/>
International Air Travel	\$ <input type="text"/>
Inter-Country and Inter-City Travel	\$ <input type="text"/>
Local Travel	\$ <input type="text"/>
Lodging	\$ <input type="text"/>
Other	
Visas	\$ <input type="text"/>
Per Diem	\$ <input type="text"/>
Escort(s) and Interpreter(s)	\$ <input type="text"/>
Honoraria and Lectures	\$ <input type="text"/>
Pre-Departure Orientation	\$ <input type="text"/>
In-Country Orientation	\$ <input type="text"/>
Curriculum Project Costs	\$ <input type="text"/>
Other <input type="text"/>	\$ <input type="text"/>
Total	\$ <input type="text"/>

Budget attachment: Provide a detailed budget narrative with an explanation of each line item.

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(Click the "Browse..." button to attach an electronic copy of the actual budget. When prompted, locate and select the budget file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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Pre-Departure Preparation and Orientation Evaluation

Evaluate the pre-departure orientation. Describe any exemplary activities and note areas for improvement. Include the following categories, if applicable:

- Language instruction;
- Delivery of the information in the orientation, including pacing and appropriateness;
- Cultural sensitivity of program coordinators;
- Adequacy of preparation to make participants feel comfortable and ready to travel; and
- Overall preparation for the orientation.

* Required fields

Exemplary activities: * (limit 4,000 characters and spaces)

Areas for improvement: * (limit 4,000 characters and spaces)

Agenda attachment: * Upload an attachment with the agenda for the orientation.

Browse...

(Click the "Browse..." button to attach an electronic copy of the orientation agenda. When prompted, locate and select the file. Only one spreadsheet may be attached to this report. Uploading a document replaces the document previously attached.)

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